



## ACADEMIC AND SCIENTIFIC COOPERATION AND EXCHANGE AGREEMENT

Between

PACE UNIVERSITY (USA)

And

University of Rome “La Sapienza”, H<sup>2</sup>CU (Honors Center of Italian Universities)  
[Also known in Italian as “Centro Interuniversitario di Formazione Internazionale”]

### Introduction

Whereas, the participating parties believe that international understanding, the educational opportunities for their students, and professional opportunities for their academic staff would be enhanced by international, academic and scientific cooperation and an agreement; and

Whereas, the purpose of this agreement is to establish a framework within which academic and scientific cooperation may develop within the institutions,

This document shall be identified as an official agreement that is designed to facilitate cooperation and collaboration between the parties in a variety of areas.

### Section 1: Participating Universities and Research Centers

The participating Italian Universities that currently comprise the H<sup>2</sup>CU (Honors Center of Italian Universities) headquartered at the University of Rome “La Sapienza” are:

Università degli Studi di Cassino  
Università degli Studi G. D Annunzio di Chieti  
Università degli Studi del Molise  
Università degli Studi di Napoli Federico II  
Università degli Studi di Reggio Calabria  
Università degli Studi di Roma “La Sapienza”  
Università degli Studi di Roma Tor Vergata  
Università degli Studi di Salerno

Three research institutes of the National Research Council in Italy are also members of the Honors Center:



CNR - Istituto di Ricerca per la Protezione Idrogeologica,  
CNR – Istituto di Biologia Agroambientale e Forestale,  
CNR – Istituto per l’ Ambiente Marino Costiero.

All of the above universities and research institutes have entered into formal written agreements to establish the H<sup>2</sup>CU and have authorized the University of Rome “La Sapienza” (and its representative, Dr. Lucio Ubertini) to act on their behalf.

In addition, the following Italian Universities are expected to sign the Center Agreement very soon:

Università degli Studi di Brescia  
Università degli Studi di Firenze  
Università degli Studi di Genova  
Università degli Studi dell’Insubria  
Politecnico di Bari  
Università degli Studi di Pavia  
Università di Perugia

Upon joining the Center, these universities will agree to become parties to this agreement.

The United States University partner in this Agreement is Pace University, located in New York City and Westchester County, New York.

Discussions are underway for possible participation by additional Universities in New York City and from across Italy.

## **Section 2: Types of Cooperation**

The parties to this agreement indicate their willingness in principle to cooperate in the promotion of teaching and research activities. Under this agreement, the types of cooperation will include:

- (1) Italian students coming to Pace under a “Joint Degree” Program Agreement – They would have the opportunity complete their 5<sup>th</sup> year of the 2<sup>nd</sup> Laurea degree through Pace coursework. By remaining and successfully completing a second year at Pace, they would earn a Pace Masters Degree.
- (2) Visiting Italian students at both the graduate and undergraduate level would have the opportunity to study at Pace for one year or one semester
- (3) Visiting Italian students coming for special programs offered at Pace, including the NYC Internship Program (Summer) and the English Language Institute
- (4) Collaborative research projects involving faculty and graduate students
- (5) Exchange of publications, reports, etc. relating to – or resulting from - collaborative research.
- (6) Visitation and exchange by qualified faculty.



- (7) Collaborative professional development (e.g., joint activities devoted to improving or sharing “best practices” on matters relating to pedagogy or research)
- (8) Conferences, symposia, workshops
- (9) Joint development of short-term (Summer and January) study abroad programs for Pace students in Rome or elsewhere in Italy. The Italians would take the lead in making housing and other arrangements, providing most instructional faculty, etc. Pace would have responsibility for recruiting and supervising Pace students. Coursework would carry Pace credit (and appear on a Pace transcript). Pace and Italian faculty would collaborate in designing course content and topics of study.
- (10) We agree to begin discussions aimed at designing the H<sup>2</sup>CU (Honors Center of Italian Universities) in New York City that would be housed at Pace University. H<sup>2</sup>CU is conceived of as a program of study for Italian students from all participating universities who are at the Second Laurea (graduate) level. Proposed features of the Center are likely to include:
  - An office at Pace University for the Coordinator of H<sup>2</sup>CU in New York. However the salary of the coordinator will be paid by the Italian side.
  - Pace assistance in arranging housing for participating Italian students who wish it
  - Pace would facilitate arrangements for students to take coursework at Pace and would exercise reasonable efforts to facilitate arrangements for students to take coursework at other NYC universities
  - Pace would issue visas to the extent permitted by government regulations
  - The Center would collect tuition and fees and remit those funds to Pace [Pace sends bill each semester for tuition and other costs]
  - Students would pay for their own housing costs directly to the owners/operators of their housing facilities in NYC (Pace or other)Furthermore, all Pace and other participating NYC University admission, visa, and other requirements apply.
- (11) Finally, each of the participating Italian universities is permitted to establish separate specific bilateral agreements of cooperation with Pace University.

### **Section 3: Funding**

The scope of activities under this agreement shall be determined by the funds available at the participating institutions for these activities, and by the funds obtained by the institutions from external sources, either singly or jointly. It is understood that, for Italian students studying at Pace University, some of their financial support may be provided through scholarships offered to them by the Italian Ministry of Education, by Regional



governments, and from other public and private sources. Such funds will be collected and administered by the Honors Center of Italian Universities, H<sup>2</sup>CU, headquartered at the University of Rome “LaSapienza.”

Pace University agrees to offer special tuition rates and discounts to Italian students who attend Pace under this agreement. The details of those arrangements are found in the Partnership Agreement that appears at the end of this document.

#### **Section 4: Academic Programs**

Specialty areas currently available at Pace University on the **graduate level** include, but are not limited to:

From the Dyson College of Arts and Sciences:

- Psychology
- Counseling
- Environmental Science
- Forensic Science
- Publishing
- Public Administration

From the Lubin School of Business:

- Business Administration in:
  - Accounting
  - Financial Management
  - Information Systems
  - International Business
  - International Economics
  - Management
  - Management Science
  - Marketing Management
- Master of Science in:
  - Accounting
  - Finance
  - Management

From the School of Computer Science and Information Systems:

- Computer Science
- Information Systems
- Telecommunications
- Internet Technology for E-Commerce
- Software Design and Development



From the School of Education:

- Educational Administration
- Early Childhood Education
- Special Education
- Educational Technology Specialist
- Literacy
- Teacher Education

From the Lienhard School of Nursing:

- Nurse Family Practitioner
- Nursing Informatics
- Women's Health Nurse Practitioner

From the School of Law:

- J.D. (Doctor of Law)
  - Certificate in Environmental Law
  - Certificate in International Law
- SJD Program (Doctor of Juridical Science)
- LL.M. Program
  - Environmental Law
  - Comparative Legal Studies

For visiting **undergraduate** students, curricular offerings are available at Pace from a wide array in the disciplines of the Arts and Sciences, Business, Computer Science, Education, and Nursing.

## **Section 5: Program Coordination**

The Coordinator for the H<sup>2</sup>CU (Honors Center of Italian Universities) is Dr. Lucio Ubertini, Professor of Hydraulic Structures, Dept. of Hydraulics and Transportation, University of Rome "La Sapienza" and Director, Institute for Hydrogeological Protection in Central Italy of the National Research Council IRPI/CNR. His main address is: Direttore dell'Istituto di Ricerca per la Protezione Idrogeologica (IRPI), del Consiglio Nazionale delle Ricerche (CNR), Via Madonna Alta 126, 06128 Perugia Italia (email: [lucio.ubertini@uniroma1.it](mailto:lucio.ubertini@uniroma1.it)).

Each participating Italian University will designate faculty and staff to coordinate activities in specific specialty areas.

The Coordinator representing Pace University is Dr. Beverly L. Kahn, Associate Provost, Address: Pace University, 861 Bedford Road, Pleasantville, New York 10570, USA



(email: [bkahn@pace.edu](mailto:bkahn@pace.edu))

Other individuals at Pace will be designated to oversee and coordinate activities in specific speciality areas.

## **Section 6: Admissions Procedure**

**Graduate Level:** An Italian student may apply through the faculty coordinator at his institution who will certify that the student has completed the fourth year of the five-year Laurea degree program with satisfactory performance. The participating graduate students must be qualified in their respective disciplines, and in English. The university coordinator will send this certification, together with the student's application to attend Pace University and supporting material such as a transcript showing courses taken to the office of the Coordinator for the H<sup>2</sup>CU who will, in turn, send all applications to the Pace Coordinator and to the appropriate Graduate Admissions Office at Pace University. Those Admissions personnel will make final determination as to student's admission into the graduate program of Pace University.

**Undergraduate Level:** All undergraduate students who elect to attend the partner institution as a visiting student for a semester or academic year will have completed at least two (2) years of university work prior to such enrollment. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Participating undergraduate students shall be screened and nominated by their home institution applying the following criteria: a) academic excellence as reflected by a "B-" (2.8) average or better in previous university academic work; b) seriousness of interest in the opportunity for study abroad made available through this agreement; c) satisfactory compliance with other institutional norms for study abroad, including language proficiency; and d) record of social conduct as well as maturity and ability to adapt to circumstances at the host institution. Visiting International Student application materials will be sent by the Honors Center of Italian Universities to Pace's International Admissions Officer and the Office of International Programs at Pace, who will make the final decision regarding admission. The Honors Center and the home institution will notify the students who are chosen to participate in the exchange.

**Special Programs:** Students who elect to participate in special programs such as the New York City Internship Program and the English Language Institute at Pace University must meet the established admission criteria for the chosen program.

## **Section 7: Agreement regarding research and exchange between Faculty and Staff**

The institutions and their faculty and staff agree to exchange information on their current research. Collaborative research by faculty and staff from different institutions that are party to this agreement will be conducted in mutually agreed upon areas, only with funds from external sources of support. Graduate students may be invited by a supervising



faculty member to join the researching team. The parties shall publish the results of their collaboration under the titles of the two institutions, irrespective of where the research took place. Such publication should also give recognition to this agreement.

Faculty and Staff can officially visit the other institution if funds are available from the home institution or other sources and if the visitation is approved by the home university of the faculty/staff member..

All matters related to the rights and responsibilities of employment, including the salaries and benefits of exchange faculty and staff, are the sole responsibility of the home institution.

The period of the exchange visit of any faculty or staff member of the home institution shall not exceed one academic year.

Exchange faculty or staff shall be subject to the host institution's qualification standards, rules, regulations, and policies. The host institution will orient exchange faculty and staff to pertinent rules. The home institution will withdraw the faculty/staff member from the exchange assignment upon the request of the host institution.

The host institution will, on request, provide information to assist exchange faculty or staff in locating living accommodations and information and assistance required to obtain a visa, work permit, or other documents necessary to enter and stay in the host country. However, the responsibility for making the appropriate arrangements and meeting the legal requirements to enter, live and work in the host country is the responsibility of the exchange faculty or staff and the home institution shall communicate this responsibility to exchange faculty or staff.

If teaching is involved in an exchange, the arrangement must be reciprocal so that neither participating institution suffers any hardships in maintaining required teaching loads.

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### **Terms, Responsibilities and Obligations of Parties**

Each party agrees to:

1. Comply with all applicable laws, regulations and rules of the jurisdictions where they are located and the requirements of pertinent accrediting bodies and agencies.
2. Maintain the type and level of insurance generally maintained by first-class entities of a similar nature in their respective countries.
3. Provide to the other party, copies of the institution's Campus Safety, Emergency and/or Evacuation Plans and further, agrees to assist exchange students and faculty in



contacting appropriate embassies and consulates in emergency situations.

4. Act in a non-discriminatory manner with regard to all aspects of the exchange program, including with respect to the selection of exchange students. Specifically, with respect to the exchange program, each institution agrees not to discriminate on the basis of race, color, creed, religion, age, national origin, gender, sexual orientation, disability and marital status.
5. Maintain the confidentiality of personally identifiable student records and information.
6. Refrain from making any statements or incurring any liability or obligation for or on behalf of the other institution.
7. Refrain from using each other's name or trademarks without prior written approval in each instance.
8. Exercise quality control over the program in consultation with the partner university;
9. Designate a specific member(s) of the staff as coordinator of the exchange program;
10. Provide the academic program calendar for the following academic year in a timely manner;
11. Provide the appropriate documents and assistance with immigration/visa issues;
12. Provide the academic program with appropriate learning resources;
13. Provide a co-curricular program through the international office and/or the department of student services/campus activities;
14. Send a transcript of grades and credits earned by each student to the home institution in a timely manner after the conclusion of the semester or other period of study.

Furthermore, each party exercises the right to:

1. Publicize this program in its literature. Each party must be provided an opportunity to review and approve any language to be inserted in either institution's literature relating to the program;
2. Reject participants chosen by the sending school for non-discriminatory reasons;

It is understood that this Agreement shall commence on the date of execution set forth below and shall continue thereafter for a period of five (5) years and will be reviewed annually. This Agreement may be subject to occasional revision or modification by mutual written agreement by the parties.





Date :.....

Centro Interuniversitario di Formazione Internazionale  
H<sup>2</sup>CU  
Honors Center of Italian Universities

.....  
(Lucio Ubertini, Direttore)

Date :.....

Universita' degli Studi di Roma "La  
Sapienza"

.....  
(Giuseppe D'Ascenzo, Rettore)

Date:.....

PACE University

.....  
(David A. Caputo, President)



## Partnership Agreement

Pace University  
New York City, White Plains, & Pleasantville, NY  
and  
Selected Italian Academic Institutions

Effective September 2004

Pace University and *Selected Italian Academic Institutions* hereby enter into the following agreement governing the matriculation and/or enrollment of *Selected Italian Academic Institution* students at Pace University. Selected students will be eligible to enroll in various Pace University programs, including joint degree and short term programs of study.

### Joint Degree Program

Students who have successfully completed all requirements and examinations of the fourth year at the participating Italian institutions are eligible to apply for the Joint Degree Program. The Joint Degree Program will allow students to complete the final year requirements of the Italian Second Level Laurea (5<sup>th</sup> year) while simultaneously completing courses for the Master's Degree at Pace University. Students must be recommended for the program by their home institution and must meet all the requirements for admission to the selected Master's Degree program at Pace University. The admission requirements vary by Pace University School and program.

### Additional Programs

Additionally, *Selected Italian Academic Institution* students are eligible to enroll in non-degree programs and courses available at Pace University. These programs include Visiting Student coursework, Pace University's English Language Institute, Pace Law School, and the NYC Internship Program. Students must meet all the requirements for admission as outlined in the application procedures for the individual program.

### Tuition and Payment Procedures

Pace University will discount the tuition by 30% for the 2004-2005 year and in each entering semester thereafter should a total of ten (10) or more students enroll in any one of these distinct divisions: English Language Institute, New York City Internship Program, Pace University Undergraduate Programs, Pace University School of Law; or all other Pace University Graduate Programs combined (all Schools, all disciplines). This discount is applied to the tuition costs only and does not include living and/or indirect costs to the student.

Room and Board, General Institution Fees, and payments of indirect costs to the students, such as books, supplies and mandatory health insurance for international students, will be the responsibility of the student. Students will also be responsible for personal expenses.

Tuition and fee collection from all enrolling Italian students will be coordinated by the newly-created H<sup>2</sup>CU, Honors Center of Italian Universities [*the Center*]. Group payment will be submitted to Pace University from *the Center* before the start of each entry term.



All students are bound by all policies and regulations outlined in the University undergraduate or graduate catalogs and class schedules. Student refunds will be in accordance with the Tuition Cancellation Policy as outlined in the Pace University class schedule.

According to this Agreement, Pace University will:

1. Accept students from *Selected Italian Academic Institutions* provided the candidates meet all the requirements for admission to the intended degree or non-degree program at Pace University;
2. Award a tuition discount of 30% to all students who are enrolled as a cohort of ten (10) or more in any given semester.

According to this Agreement, *Selected Italian Academic Institutions* will:

1. Publicize the agreement among their students and faculty;
2. Review the performance of their students who enroll at Pace University to assess the students' academic preparation.

According to this Agreement, *both/all* institutions agree to:

1. Monitor the academic performance of students enrolling under the agreement, identify problems, and work cooperatively to adjust course sequence and content so that students can matriculate with no academic disruptions;
2. Arrange meetings to update major course equivalencies between Pace University and *Selected Italian Academic Institutions*; and
3. Notify each other concerning any contemplated curricular changes which would affect the future of this agreement.

Current Tuition Rate Information (Subject to change):

The following cost outline summarizes the total tuition and fees for the 2004-2005 academic year. All tuition rates are subject to change.

**Joint Degree Program – Graduate Tuition Rate:**

Lubin School of Business	\$770.00 per credit	\$6,930.00 (9 credit semester)
School of Computer Science and Information Systems	\$770.00 per credit	\$6,930.00 (9 credit semester)
Dyson Arts and Sciences	\$770.00 per credit	\$6,930.00 (9 credit semester)
Dyson MPA Program	\$660.00 per credit	\$5,940.00 (9 credit semester)
Education	\$660.00 per credit	\$5,940.00 (9 credit semester)
Lienhard Nursing	\$660.00 per credit	\$5,940.00 (9 credit semester)

*Note: A minimum of 9 credits are required to be considered a Full-Time student.*

General Institution Fee                      \$160.00 (8-11 credits enrolled)



\$230.00 (12 or more credits enrolled)

**Joint Degree Program – Discounted Graduate Tuition Rate:**

Lubin School of Business	\$540.00 per credit	\$4,860.00 (9 credit semester)
School of Computer Science and Information Systems	\$540.00 per credit	\$4,860.00 (9 credit semester)
Dyson Arts and Sciences	\$540.00 per credit	\$4,860.00 (9 credit semester)
Dyson MPA Program	\$460.00 per credit	\$4,140.00 (9 credit semester)
Education	\$460.00 per credit	\$4,140.00 (9 credit semester)
Lienhard Nursing	\$460.00 per credit	\$4,140.00 (9 credit semester)

**English Language Institute:**

7 week program	\$2,510.00 / \$1,760 with discount
14 week program	\$5,020.00 / \$3,520 with discount

<b>Pace Law School:</b>	\$1,043.00 per credit (JD) / \$733.00 with discount
	\$1,239.00 per credit (LLM) / \$867.00 with discount

<b>NYC Internship Program:</b>	\$590.00 per credit / \$413.00 with discount
	\$1,250.00 Activities fee / \$875.00 with discount

**Undergraduate Divisions (all programs):**

\$11,050 per semester, full-time enrollment (12-18 credit hours)/  
\$7,735 per semester, full-time enrollment with discount

<b>Room and Board:</b>	Housing	\$3,800.00 per semester
	Meal Plan*	\$1,200.00 per semester
	(* Meal plan required with select residence assignments)	

**Student Health Insurance:**

\$737.00 per year (various short term plans may be available)